



Richard F. Pintur

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Objective: To obtain a position as a Graphic and or Web Designer that can expand my knowledge and utilize my skills.

Education: Bachelor of Fine Arts degree with honors in Graphic Design from the Digital Media Arts College in Boca Raton, Florida.

Skills:

- Web and Graphic design
- Desktop publishing
- Multimedia Graphic design
- Data entry
- Cost estimating
- Sales and merchandising
- Motion Graphic design
- Logo and business-form design
- Pre-press production administration
- Order entry
- Printer maintenance
- Customer service

Software:

- Adobe Creative Suite
 - ~ InDesign
 - ~ Illustrator
 - ~ Photoshop
 - ~ After Effects
 - ~ Dreamweaver
 - ~ Flash
 - ~ Edge Animate
 - ~ Acrobat X Pro
- Quark Express
- Corel Draw
- Microsoft Office Suite
 - ~ Microsoft Word
 - ~ Microsoft Excel
 - ~ Microsoft PowerPoint
 - ~ Outlook Express

Relevant Work History:

Present eLearning Systems - Boca Raton, FL

Multi Media Publisher / Graphic Designer, 8/2012 – Present

- Edit all audio, slides and graphics for web based education site compiled from lectures captured at conferences
- Interact and assist authors to record voice-overs for Power Point lectures
- Design and produce conference catalogs
- Maintain PRESENT eLearning corporate website
- Design and output web headers, e-mail blasts and web based journal articles and promotional mailers
- Put together publications for e-mail distribution
- Set up and break down computer audio and visual equipment at conference sites for recording of the lectures given
- Take photos of the entire conference for all publications and sales use

Custom Signs Today - West Palm Beach, FL

Graphic Designer, 1/2006 - 8/2011

- Designed and output signs, banners, magnets, vehicle lettering, printed products
- Provided customer service
- Applied printed and cut materials to various substrates
- Maintained four and six color printers

Wright Business Forms - Broadview, IL

Desktop Publisher and Pre-Press Manager, 1/97 - 12/2005.

- Composed business forms using desktop publishing software
- Prepared film and made plates for pressroom
- Promoted to pre-press manager

Recent Work History:

Town of Palm Beach Golf Course- Palm Beach, FL

Golf Associate, 12/2011 – 5/2016

- Provide customer service and reserve tee times

Golfsmith - Boca Raton, FL

Sales Associate, 2/2011 – 8/2012

- Handled the set up of a new store
- Stock and merchandise specific sections of the store

Sports Authority - West Palm Beach, FL

Sales Associate, 11/2010 – 2/2011

- Performed sales duties in the golf department
- Prepared and stocked golf equipment

Organizations:

Member of the Delta Epsilon Iota Academic Honor Society

Former Vice President of Sloboda Lodge 32 of the Croatian Fraternal Union